

**Notice of a  
Regular School Board Meeting  
THURSDAY, June 24<sup>th</sup> 2010  
AGENDA**

4:30PM **CALL TO ORDER - REGULAR MEETING** – School Library  
**ADJOURN to a CLOSED EXECUTIVE SESSION** – Home Ec Room 116  
The Board may adjourn to meet in a closed executive session regarding personnel matters, per RCW 42.30.110.1(g)

5:30PM **RE-CONVENE to REGULAR MEETING – PUBLIC SESSION** - School Library

1. Pledge of allegiance
- \*2. Consent Agenda

**PUBLIC ANNOUNCEMENTS**

3. Members of the community, parents, students, staff, administrators and visitors are invited to make an announcement.

**SPECIAL REPORTS**

4. OEA (Orcas Education Association) Report
5. PSE (Public School Employees) Report
6. OIEF (Orcas Island Education Foundation) Report
7. PTSA (Parent-Teacher-Student Assoc) Report

**ADMINISTRATORS' REPORT**

8. Business Manager's Report –Ben Thomas, Keith Whitaker
9. K-8 Principal's Report /Food Service/Transportation Report- Kyle Freeman
10. Superintendent/Principal Report - OASIS, RTL, PIP Programs – Barbara Kline
11. Board's Running Questions

**PUBLIC COMMENTS**

12. Members of the community, parents, students, staff, administrators and visitors are invited to make statements or requests which are in the best interest of our schools, with each presentation limited to not more than three minutes.

**GENERAL BUSINESS**

- \*13. Accept donation of \$1200.00 from OICF for Laura Tidwell's robotics class.
- \*14. Second reading and approval of a) New Policy 2125 Sexual Health Education,  
b) Revised Policy 5050 Contracts,  
c) Revised Policy 6114 Gifts

**Next Special Meeting is Monday, June 28, 2010 @ 10am with Waldron Site Council**

**Next Special Meeting Board Wkshp with the BAC, July 7, 2010 @ 5:00pm**

**Next Regularly Scheduled Board Meeting is Thursday July 22, 2010 @ 5:30 in the School Library**

**Adjournment**

\*Denotes Possible Board Action

ORCAS ISLAND SCHOOL DISTRICT #137

Jun 24, 2010

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ATTACHMENT "A" to CONSENT AGENDA – CLASSIFIED FTE for 2010-11 (updated Jun 23, 2010)

**PSE-REPRESENTED POSITIONS**

Name	Position	FTE	Annual Hrs	Begn Yr	
				Sep2010	Hrly Rate
<b>FACILITIES:</b>					
Robert Beckner	Custodian	1.000	2080	23	\$16.76
Jason Nichols	Custodian	1.000	2080	12	16.11
Murray Casson	Grounds/Maintenance	1.000	2080	5	17.30
Karl Petree	Custodian	1.000	2080	4	15.48
Joseph Maduska	Grounds Maintenance	0.400	832	2	17.30
Andrew Willard	Custodian	0.400	832	1	
<b>FOOD SERVICE:</b>					
Debra Guilford	Dept Director	0.676	1406	11	20.22
Bing Mowrey	Worker	0.479	996	2	12.93
Zachary Holley	Cook	0.670	1394	2	14.02
<b>SCHOOL OFFICE STAFF:</b>					
Georgia Philbrook	Office Manager HS	0.899	1869	30	17.80
Lisa Clark	Secretary/Clerk MS/HS	0.712	1481	13	14.81
Patricia Goffeney	Secretary/Clerk OASIS	0.806	1676	10	14.51
Roann Mietzner	Office Manager K-8	0.891	1852	6	16.78
<b>PARA-EDUCATORS:</b>					
Patricia Sawyer	Para-Ed 3	0.290	603	23	19.53
Patricia Sawyer	Para-Ed 2	0.387	805	23	16.78
Janette Reid	Para-Ed 1	0.580	1206	14	15.25
Kathy Eastman	Para-Ed 1	0.628	1306	11	15.25
Natalie Herner	Para-Ed 1	0.599	1246	10	14.95
Mary Gropp	Para-Ed 1	0.479	996	10	14.95
Marie Hilje	Para-Ed 1	0.584	1215	9	14.95
Philip Branch	Para-Ed 1	0.594	1236	8	14.95
Cindy Ballanger	Para-Ed 1	0.479	996	5	14.66
Robin Freeman	Para-Ed Skill Specific ELL	0.287	597	4	20.36
Robin Freeman	Para-Ed 1	0.215	447	4	14.66
Monica Erickson	Para-Ed 1	0.575	1196	3	14.66
Katherine Staub	Para-Ed 1	0.527	1096	2	14.66
<b>TRANSPORTATION:</b>					
Joyce Nigretto	Dept Director	0.392	816	35	21.04
Teresa Savell	Bus Driver ES Rt	0.150	313	5 (18)	17.83
Jodi Luft	Bus Driver	0.388	807	4	16.80
Carl Colburn	Bus Driver	0.388	807	4	16.80
<b>WALDRON SCHOOL:</b>					
Robin Hatten	Custodian	0.157	327	13	16.11
Robin Hatten	Mail Clerk	0.061	127	13	14.81
Jeffrey Heater	Maintenance/Grounds	0.531	1105	10	19.83
Robyn Levin	Library Tech	0.335	697	3	16.34
Robyn Levin	Office Clerk	0.063	131	3	14.23
Janice Lyons	Para-Ed 1	0.077	160	3	14.66

**PSE –REPRESENTED POSITIONS (continued)**

Name	Position	FTE	Annual Hrs	Begn Yr	
				Sep2010	Hrly Rate
PROFESSIONAL/TECHNICAL:					
Margie Sabine	PIP Coordinator	0.527	1096	8	19.83
Margie Sabine	RTL Support Specialist	0.077	160	8	22.31
Julie Pinardi	RTL Support Specialist	0.386	803	6	22.31
John Heath	Technology Specialist	0.401	834	6	19.83

**NON-REPRESENTED HOURLY POSITIONS**

Name	Position	FTE	Annual Hrs	Begn Yr	
				Sep2010	Hrly Rate
Sara Morgan	Payroll/Benefits Officer	0.750	1560	6	23.46
Maria Doss	Librarian	0.411	856	3	21.25
Dali Cuthbert	Accounting Assistant	0.750	1560	3	17.57
Iris Graville	School Nurse	0.208	433	2	26.00

**NON-REPRESENTED EXEMPT POSITIONS**

Name	Position	FTE	Annual Hrs	Begn Yr	
				Sep2010	Hrly Rate
Sharron Mierau	HR, Etc.	1.000	2080	25	\$ 25.60
Sandra Harris	Athletic Director	0.460	956	4	13.69
Margaret Doyle	RTL Coordinator	0.380	790	3	23.00
Catherine Ferran	Exec Assistant	1.000	2080	3	19.32
David Johnson	Facilities Manager	0.500	1040	2	26.00
Keith Whitaker	Business Manager	0.600	1248	2	32.50

## CONSENT AGENDA (updated 6/23/2010)

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1. Approve MINUTES of the May 27, 2010 regular meeting;  
and the May 3, 2010 and Jun 16, 2010 special meetings.

2. Approve the following PERSONNEL ACTIONS:

Certificated:

- Hire **Suzanne McClure**, with a supplemental contract, to fill the 0.07 FTE ESY (Extended School Year) position for pre-school special education (13 full days this summer); Approximate cost \$4,634 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Denise O'Toole**, with a supplemental contract, to fill 0.15 FTE of the 0.28 FTE OASIS K-8 summer school teaching position, for 132 of the 252 contact hours ( or 26.4 full days of the 50.4 full days) this summer; Approximate cost between \$6,000 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Kimberly Freeman** with a supplemental contract, to fill 0.043 FTE of the 0.28 FTE OASIS K-8 summer school teaching position, for 40 of the 252 contact hours (or 8 of the 50.4 full days) this summer; Approximate cost \$1,992 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Bruce Orchid** with a supplemental contract, to fill 0.043 FTE of the 0.28 FTE OASIS K-8 summer school teaching position, for 40 of the 252 contact hours (or 8 of the 50.4 full days) this summer; Approximate cost \$1,639 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Sarah Ross** with a supplemental contract, to fill 0.043 FTE of the 0.28 FTE OASIS K-8 summer school teaching position, for 40 of the 252 contact hours (or 8 of the 50.4 full days) this summer; Approximate cost \$1,834 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Marta Branch**, with a supplemental contract, to fill 0.05 FTE of the 0.21 FTE OASIS HS summer school opening. This will provide for 45 of the 185 contact hours (or 9 of the 37 full days this summer); Approximate cost \$2,486 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Nancy Wrightsman**, with a supplemental contract, to fill 0.16 of the 0.21 FTE OASIS HS summer school opening. This will provide for 140 of the 185 contact hours (or 28 of the 37 full days this summer); Approximate cost \$9,983 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- **OPEN a 0.2 FTE HS Science** - Advanced Physics teaching position, effective Sep 1, 2010; Approximate cost: \$11,121 including the benefit allowance for the 2010-11 SY – to be funded by the district's Academic Enrichment Fund with the OICF;
- **OPEN a total of 2.6 FTE K-8** teaching positions, effective Sep 1, 2010; Approximate cost: \$160,000 including the benefit allowance for the 2010-11 SY.

PSE-Represented Classified:

- Approve "**Attachment A**", as updated Jun 23, 2010, listing classified employees (PSE represented and non-represented) and FTE for the 2010-11 school year;
- Hire **Andrew Willard** to fill the 0.4 annual FTE Custodian position, effective Sep 1, 2010; (*Approximately \$12,446 plus 44% benefit allowance for the 2010-11 school year*);
- **OPEN a 0.04 FTE OASIS Clerk** supplemental assignment for the summer of 2010; (80 total hours during the summer of 2010); Approximate cost: \$1,161 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- **Approve an MOU** (memo of understanding), as agreed by the PSE and the Superintendent, to hire a temporary, casual labor, individual aide for 35 total hours to provide one-on-one ESY services for a student attending a singing camp at Morningstar Farms during the week of Jul 19, 2010 at \$13.13 per hour.
- Accept **Sandra Burt's resignation** as the 0.292 FTE Elementary Family Support Specialist for RTL, effective Jun 18, 2010.

Administration:

- Approve a 3-year contract for **Barbara Kline** as the 1.0 FTE Superintendent/HS Principal, effective Jul 1, 2010. Cost for the 2010-11 SY: \$99,001 (reflects 1% increase and 5 additional work days = 228 total annual work days) plus 30% benefit allowance.
- Approve a 1-year contract for **Kyle Freeman** as the 1.0 FTE K-8 Principal, effective Jul 1, 2010. Cost for 2010-11 SY: \$87,603 (reflects 1% increase and 7 additional work days = 222 total annual work days) plus 30% benefit allowance.

## CONSENT AGENDA (updated 6/23/2010)

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3. Approve authorizing the following WARRANTS:
  - GF-PR warrants 18715 - 18768, dated May 2010, in the amount of \$428,985.70;
  - GF-AP warrants 18769 - 18968, dated May and Jun 2010, in the amount of \$108,324.15;
  - ASB Fund warrants 1443 - 1468, dated May and Jun 2010, in the amount of \$13,469.48;
  - CP Fund warrant 501, dated May 2010, in the amount of \$1,692.46.
  
4. Approve an Interlocal Agreement for the 2010-11 SY between OISD, Lopez SD, San Juan SD, Conway SD and Darrington SD to provide OT (Occupational Therapy) services at 0.21 FTE, 0.06 FTE, 0.40 FTE, 0.21 and 0.12 FTE, respectively. OISD will administer the employment contract for the OT and bill the other districts for reimbursement of their shares. (Total expenditure for OISD: \$91,600 less reimbursements from the four other districts totaling \$72,364.)

**Orcas Island School District  
Financial Reporting  
2009-10**

**For the Period Ended May 31, 2010  
(Enrollment as of May 1, 2010)**

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**Report Commentary**

## K-8 Principals Report

### End of the Year Activities:

Friday June 11<sup>th</sup> was the Middle School Dance. The kids had a great time, thank you to everyone who helped to decorate, set-up, and clean-up. Thanks to Lyn for taking charge and helping our Dance Committee make this event a reality.

Monday the 14<sup>th</sup> the 6<sup>th</sup> grade class traveled to Birch Bay Water Slide Park.

Wednesday the 16<sup>th</sup> was our annual elementary field day. Every class had a great time and Dan Drake did a fabulous job putting the event together. We had a delicious BBQ following the field day activities.

Thursday June 17<sup>th</sup> the 7<sup>th</sup> and 8<sup>th</sup> grade classes celebrated the end of the year at Wild Waves in Federal Way.

On Friday the 18<sup>th</sup> the Elementary school held an assembly to honor our 6<sup>th</sup> grade class as they moved up to Middle School

Also on Friday the Middle School held an assembly at 11 am to celebrate the 8<sup>th</sup> grade class as they move up to the High School.

### Planning for Next Year:

We are working to create a schedule for both the elementary and the middle school.

A couple of proposed changes that we are examining include:

- Moving recess to before lunch at the elementary school
- Setting up an elective period at the middle school
- Moving exploratory to a 3 hr/1 day a week schedule at the middle school
- Introducing Spanish to both the elementary and middle school

Lyn Perry has requested to move to the OASIS program full (or nearly full-time) next year. We are excited to have her experience in the OASIS program but she is leaving a huge hole to fill at the middle school.

### Elementary Staffing:

At this time we have 38 possible Kindergarten students on our list and are working to confirm if families are committed to coming next year. Based on our current enrolment projections we will probably be reducing 5<sup>th</sup> grade to one straight 5<sup>th</sup> class and be offering 4/5 multiage class. I am excited by the opportunity to work with this class to explore a Project Based Learning curriculum that will lend itself to a multiage environment.

#### OASIS:

We have been working to enroll new students for next year and have brought in approx. 60 new students this month for the 2010-2011 school year. Our summer school program will offer support and services to approx. 25 families. We will be spending some time this summer revising and updating our handbook and procedures to ensure that the OASIS program is running in full compliance with state regulations and that we have clear communication with our families about what is expected and how our program works.

#### Food Service:

We had a great year in the cafeteria. Our new Kitchen staff did an amazing job answering the challenge of preparing fresh food, using local products, and challenging our students to try new foods. We will continue to work on food service next year. We hope that the reversal of lunch and recess for elementary students will have a positive impact on the lunchroom and the amount of food waste we currently see. We are excited to continue to work with Farm to Cafeteria to provide guest chefs, fresh local foods, and more.

# **SUPERINTENDENT/PRINCIPAL REPORT**

## **JUNE 2010**

### **1. END OF SCHOOL YEAR EVENTS**

Thanks to all of the board and community members and staff who worked hard on the end of the school year school celebrations. They were announced to be the “best ever” by many of those who attended. As usual, there were some suggestions for improvements to consider in our efforts to make next year’s the “best ever” again.

Even the process of scheduling for high school went more smoothly than any of us can recall from past experience of online scheduling on the final day of school. The final schedules will not be completed until the 9<sup>th</sup> graders have been entered into their classes and until some classes have been balanced and, of course, until and unless we have the financing to support all of the classes in the schedule. I am expecting to mail schedules home to students in early August.

Tish Knapp’s retirement reception was considered a success by all who attended, most especially by Tish. I continue to collect notes and good thoughts and memories to include in her Memory Book.

### **2. GRANTS**

We have met with staff, Stu Simpson and Scott Locke, from General Administration and University Mechanical for summer work to use the state grant money should be here for discussion at the May meeting. The work will be concentrated in the high school and will include re-commissioning of the HVAC and plumbing replacements and weatherization. They are expecting it to take about three weeks in August. I am happy to note that local companies will be working on these projects.

With the continued help of Scott and Stu, we are looking at using the information from the Energy Audit that was completed last year to write a large grant through the Dept of Commerce for the elementary school. If we can get a million or so from this grant, it can be matched by our bond funds and we can include the elementary windows again. This grant is due at the end of July. There is another round of energy grants due in October. We have been talking with Scott and Stu about applying for this grant for repairs to Waldron and the old gym. Again, if we got this money it would be matched with our bond funds. The hope would be that we can get enough grant money so that between grant and bond funds, we can do the required repairs to the old gym.

Other grants waiting to be written include Title 1, Title 2, LAP, Navigation 101, State Transitional Bilingual, etc.

### **3. SCHOOL PLANS, ACCREDITATION AND PLANNING FOR NEXT YEAR**

Another summer task will be completing the self study and school plan so that we are ready for the visit of the accreditation team. Our team will be here on Tuesday, October 12<sup>th</sup>.

Much of the summer work in on planning for next year. Kyle and I are working on ideas for bring Spanish instruction to K-8 as well as how to provide more support for elementary students complete their assignments. The replacement of Lyn Perry in 7<sup>th</sup> grade is also a large piece of our planning for next year as in ensuring the continued success of OASIS.

### **4. SUMMER ACTIVITIES**

Teachers are in doing final activities including grades and classroom organization and curriculum work, ASB budget estimates.

Teachers will be in working over the summer on curriculum and other planning work for science, math and OASIS. In addition, we have students attending summer school and some coming in to take the high school state tests in August.

There are a number of grant and other reports due before the middle of July. Reports are required for the CTE grants, Title 1, LAP, Classroom Based Assessments, Attendance and Weapons, Alternative Learning Experiences, Navigation 101, etc.

### **5. TESTING**

We have the high school state test results for reading, writing and math. Students did very well in both reading and writing with almost all students passing the required tests. I believe that we would see the same strong results in math if that test were required for graduation but it is not required for graduation until the class of 2013(this year's 9<sup>th</sup> graders) under current regulations. Some of the students who need to retake or take the math test are testing in August; others will wait and test in the next school year. At this point, we have individual test results and no summary reports; those reports will come in August with the scores for the science test.

We have also completed testing 8<sup>th</sup> and 9<sup>th</sup> graders with the Explore test. Students did quite well on that test as well. The test included data about possible future careers based on the career interest inventory that they took along with the tests. Students will review their performance on these tests in their advisory classes early in the school year.

### **6. WALDRON**

The next Waldron Site Council Meeting is on Monday, June 28<sup>th</sup>. This will be the delayed, annual Orcas Island School Board meeting on Waldron with the Waldron Island Site Council.