

EXECUTIVE SESSION:

At 4:30 pm Chair, Scott Lancaster, called the meeting to order in the School Library and immediately adjourned to a closed executive session for one hour (Home Ec Rm 116) to discuss personnel matters such as staff contracts per RCW 42.30.110.1(G).

CALL TO ORDER –

Public Session:

Chair Lancaster re-convened to the regular meeting at 5:37pm in the School Library and announced that the board was in Exec session for one hour and no decisions were made.

Attendance

Board:

Chair Scott Lancaster, presiding, Tony Ghazel, Chris Sutton, and Jim Sullivan.
Absent: Vice Chair Janet Brownell

Administration:

Supt/Principal Barbara Kline, Principal Kyle Freeman, Admin Asst. Cathy Ferran

Others:

Marian O'Brien, Barb Skotte, Sam Windsor, Margie Doyle, Iris Pavett-Parker, Jean Henigson, Sara Lyle.

Pledge of Allegiance

Attendees stood to recite the Pledge of Allegiance

Chair Lancaster stated that personnel issues were discussed in the Executive Session; however, no decisions were made.

Motion: By Ghazel, second by Sutton, to recognize Vice Chair Brownell's absence.

Vote: Unanimous Approval (4-0)

Motion: By Sutton, second by Sullivan, to remove the Administration from the Consent Agenda

Discussion: Chair Lancaster announced that further review of the Administration will take place in Executive Session on July 7, 2010 - before the BAC/Board Workshop.

Vote: Unanimous Approval (4-0)

CONSENT AGENDA:

Motion: By Sutton, second by Sullivan to approve the Consent Agenda.

Vote: Unanimous Approval (4-0)

PUBLIC ANNOUNCEMENTS :

Marian O'Brien reported on the Yes Committee. The Yes Committee is working on passage of our capital projects bond in August. There is one month left before ballots come out. She presented buttons, bracelets and information packets to the board members and urged them to distribute the various materials as they saw fit. The Yes Committee has a booth at the Saturday Farmers Market where they are selling t-shirts, distributing Yesfororcasschools.com bracelets, signing people up for ads in the paper, and answering questions about the bond and the proposed capital projects it will fund.

SPECIAL REPORTS:

OEA (Orcas Education Assoc)

No report.

OIEF(Orcas Island Education Foundation)

Barb Skotte reported that there would be a donor event in the fall. The annual Food For Thought fundraiser will now be in May.

PSE (Public School Employees)

No report.

PTSA (Parent Teacher Student Assoc)

Barb Skotte reported on the successful transition of the new board and that it had been a good year. She is no longer President; however, she is still active. Chair Lancaster expressed great appreciation for all of her efforts. She has taken the PTSA from infancy to a viable organization. He commended her on her excellent stewardship.

ADMINISTRATORS' REPORTS:

Business Report

Business Mgrs, Ben Thomas and Keith Whitaker gave their reports. They suggested adjusting the projected enrollment figure to 535. The fund balance would then reflect an increase to \$500,000.00. There will also be a need to create a F200 as well as F195 for the July budget adoption. Whitaker presented a budget analysis which allows for specific adjustments (see attached). Any enrollment projections above 535 would necessitate staff increases, etc. Thomas reminded the Board that the district office is part of the state conversion to a new computer system which is adding to the workload for now; however, it will be a great change in how the reporting is done and ultimately will provide better information and increase overall efficiency in the business office. Thomas will advise the ESD of the new enrollment projection of 535.

K-8 /Food Service/Transportation Report

Principal, Kyle Freeman, gave his reports. See attached. He also spoke about the advantages for children who lunch after recess. Several possibilities were discussed for bus maintenance. Anacortes is currently providing us with timely efficient service, however, other options are not being ruled out; such as possibilities on San Juan Island and Orcas Fire Dept. Keeping our buses in Anacortes for the summer months would prevent vandalism. There was also discussion about the bus barns and the cost to give them up. Options for shared fuel costs with the Orcas Fire dept and island transport cars will also be explored. There was discussion over enrollment and class sizes. Member Sutton inquired about current enrollment in OASIS - now 204. Chair Lancaster inquired as to the criteria for placement in the multi-age classrooms. Feedback is sought from teachers and parents. Chair Lancaster also inquired about exit interviews. Barb Skotte offered that "there are no bombshells" and they would have a more formal report at a later date. Food Services budget analysis shows that with subsidies of \$10-\$15,000., and double the lunches served, we should be at a break- even point. Chair Lancaster thanked Principal Freeman for a "great first year".

Superintendent/Principal Report

Superintendent/Principal Barbara Kline reported on the high school and the district. She handed out the Plan Tests to illustrate one of the ways in which the school helps students to evaluate their future job possibilities. She reported that the current ratio of ALE staff – student is 25.62-1 which is substantially better than the state average. Margie Doyle then gave her report for the Readiness to Learn (RTL) Program. Funding from the state is \$34,000.\$40,000.from SJC, and \$18,000. from other local sources. These funds are used for the services of Margie Doyle, Julie Pinardi, Sandi Burt and Margie Sabine. The RTL Program supports the services of many Orcas Island support organizations, such as Peaceful break for elementary boys, Primary Intervention Program (PIP), Family Alliance, ESL families, Homework Club, XO Computer Club, Orcas Family Connections, Parents and Pastries, parent class meetings, parent leadership plan, and partnerships with local pre-schools. RTL works to connect students and their families with community resources. Chair Lancaster commented that "we got our monies worth this year" under Margie's guidance.

PUBLIC COMMENTS

Jean Henigson supports the new policy Sexual Health Education which she feels will help to mitigate teen pregnancy. Barb Skotte recently attended the local Town Hall meeting on underage drinking and sexuality where it was emphasized that sex education is critical to making healthy choices. Sara Lyle, family physician specializing in adolescent medicine, is familiar with the proposed policy and she purports that it is a well rounded program which was created in King County and now used on a national basis. Sam Windsor thanked the School Board and Superintendent for starting the previous year with a full and robust program.

GENERAL BUSINESS:

Motion: by Ghazel, second by Sutton, to accept donation from OICF of \$1200.00 for Laura Tidwell's Robotics Class.

Vote: Unanimous approval (4-0)

Motion: by Ghazel, second by Sutton to approve adoption of Policies 2125 Sexual Health Education; Revised Policy 5050; Revised Policy 6114 Gifts

Discussion: Ensued around policy 2125. Ghazel inquired as to what age sex education started. Chair Lancaster as to exclusion. Principal Freeman explained that age appropriate instruction started as young as third grade. Every effort is made to mitigate any embarrassment caused by exclusion.

Vote: Unanimous Approval (4-0)

Question: By Chair Lancaster regarding the Debt Service Fund as to why \$69,085. is there. Bus Mgr Thomas replied that is what is available for any voted debt. Interest can be diverted to the General Fund.

MEETING ADJOURNED 7:07 PM**SPECIALMEETINGS:**

**Monday June 28, 2010 @ 10am – Meet at the dock at 9:15 am. Waldron Budget Session on Waldron Island.
July 7, 2010 @ 5:00pm Board/BAC Workshop in the School Library**

Next Reg Scheduled Board Meeting and Public Hearing re: 2010/2011 Budget: July 22,2010 at 5:30pm in the School Library

CONSENT AGENDA (updated 6/23/2010)

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1. Approve MINUTES of the May 27, 2010 regular meeting;
and the May 3, 2010 and Jun 16, 2010 special meetings.

2. Approve the following PERSONNEL ACTIONS:

Certificated:

- Hire **Suzanne McClure**, with a supplemental contract, to fill the 0.07 FTE ESY (Extended School Year) position for pre-school special education (13 full days this summer); Approximate cost \$4,634 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Denise O'Toole**, with a supplemental contract, to fill 0.15 FTE of the 0.28 FTE OASIS K-8 summer school teaching position, for 132 of the 252 contact hours (or 26.4 full days of the 50.4 full days) this summer; Approximate cost between \$6,000 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Kimberly Freeman** with a supplemental contract, to fill 0.043 FTE of the 0.28 FTE OASIS K-8 summer school teaching position, for 40 of the 252 contact hours (or 8 of the 50.4 full days) this summer; Approximate cost \$1,992 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Bruce Orchid** with a supplemental contract, to fill 0.043 FTE of the 0.28 FTE OASIS K-8 summer school teaching position, for 40 of the 252 contact hours (or 8 of the 50.4 full days) this summer; Approximate cost \$1,639 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Sarah Ross** with a supplemental contract, to fill 0.043 FTE of the 0.28 FTE OASIS K-8 summer school teaching position, for 40 of the 252 contact hours (or 8 of the 50.4 full days) this summer; Approximate cost \$1,834 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Marta Branch**, with a supplemental contract, to fill 0.05 FTE of the 0.21 FTE OASIS HS summer school opening. This will provide for 45 of the 185 contact hours (or 9 of the 37 full days this summer); Approximate cost \$2,486 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- Hire **Nancy Wrightsman**, with a supplemental contract, to fill 0.16 of the 0.21 FTE OASIS HS summer school opening. This will provide for 140 of the 185 contact hours (or 28 of the 37 full days this summer); Approximate cost \$9,983 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- **OPEN a 0.2 FTE HS Science** - Advanced Physics teaching position, effective Sep 1, 2010; Approximate cost: \$11,121 including the benefit allowance for the 2010-11 SY – to be funded by the district's Academic Enrichment Fund with the OICF;
- **OPEN a total of 2.6 FTE K-8** teaching positions, effective Sep 1, 2010; Approximate cost: \$160,000 including the benefit allowance for the 2010-11 SY.

PSE-Represented Classified:

- Approve "**Attachment A**", as updated Jun 23, 2010, listing classified employees (PSE represented and non-represented) and FTE for the 2010-11 school year;
- Hire **Andrew Willard** to fill the 0.4 annual FTE Custodian position, effective Sep 1, 2010; (*Approximately \$12,446 plus 44% benefit allowance for the 2010-11 school year*);
- **OPEN a 0.04 FTE OASIS Clerk** supplemental assignment for the summer of 2010; (80 total hours during the summer of 2010); Approximate cost: \$1,161 plus 15% benefit allowance for the remainder of the 2009-10 SY;
- **Approve an MOU** (memo of understanding), as agreed by the PSE and the Superintendent, to hire a temporary, casual labor, individual aide for 35 total hours to provide one-on-one ESY services for a student attending a singing camp at Morningstar Farms during the week of Jul 19, 2010 at \$13.13 per hour.
- Accept **Sandra Burt's resignation** as the 0.292 FTE Elementary Family Support Specialist for RTL, effective Jun 18, 2010.

Administration:

- Approve a 3-year contract for **Barbara Kline** as the 1.0 FTE Superintendent/HS Principal, effective Jul 1, 2010. Cost for the 2010-11 SY: \$99,001 (reflects 1% increase and 5 additional work days = 228 total annual work days) plus 30% benefit allowance.
- Approve a 1-year contract for **Kyle Freeman** as the 1.0 FTE K-8 Principal, effective Jul 1, 2010. Cost for 2010-11 SY: \$87,603 (reflects 1% increase and 7 additional work days = 222 total annual work days) plus 30% benefit allowance.

CONSENT AGENDA (updated 6/23/2010)

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3. Approve authorizing the following WARRANTS:

- GF-PR warrants 18715 - 18768, dated May 2010, in the amount of \$428,985.70;
- GF-AP warrants 18769 - 18968, dated May and Jun 2010, in the amount of \$108,324.15;
- ASB Fund warrants 1443 - 1468, dated May and Jun 2010, in the amount of \$13,469.48;
- CP Fund warrant 501, dated May 2010, in the amount of \$1,692.46.

4. Approve an Interlocal Agreement for the 2010-11 SY between OISD, Lopez SD, San Juan SD, Conway SD and Darrington SD to provide OT (Occupational Therapy) services at 0.21 FTE, 0.06 FTE, 0.40 FTE, 0.21 and 0.12 FTE, respectively. OISD will administer the employment contract for the OT and bill the other districts for reimbursement of their shares. (Total expenditure for OISD: \$91,600 less reimbursements from the four other districts totaling \$72,364.)

Respectfully submitted: _____, Recording Secretary
Catherine Ferran

School Board Approved: _____, Chairperson
Scott Lancaster

ATTEST: _____, Secretary to the Board/Superintendent
Barbara Kline