ANNUAL ORGANIZATIONAL MEETING, ELECTION OF OFFICERS

At the regular **December** meeting, the board shall elect from among its members a Chairman, a Vice Chairman, and an Inter-Island School Board Representative to serve one-year terms. If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the Chairman and the Vice Chairman, the board shall elect a Chairman Pro Tempore who shall perform the functions of the Chairman during the latter's absence. The superintendent shall act as Board Secretary. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a Recording Secretary of the Board.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

1. Welcome and introduction of newly-elected board members by the Chairman.
2. Call for nominations for Chairman to serve during the ensuing year.
3. Election of a Chairman (Roll call votes are not required for second class districts)
4. Assumption of office by the new Chairman.
5. Call for nominations for Vice Chairman to serve during the ensuing year.
6. Election of a Vice Chairman
7. Call for nominations for an Inter-Island School Board Representative to serve during the ensuing year.
8. Election of an Inter-Island School Board Representative

A Legislative Representative and an Alternate Legislative Representative shall be elected in even numbered years to each serve a two-year term, at the regular **June** meeting (not at the annual organizational meeting in December).

Policies shall continue from year to year and Board to Board until and unless the Board changes them.

Legal References: RCW 28A.400.030 Superintendent's duties
28A.330.010 Board chair, vice-chair--secretary
28A.330.020 Certain board elections, manner and vote required--Selection of personnel, manner
28A.330.050 Duties of superintendent as secretary
29.04.170 Local elected officials, commencement of term of office

Adoption Date: NOV 17 1999
Orcas Island School District