

PROGRAM EVALUATION

The board requires efficiency and effectiveness in all facets of its operations. In order to achieve this goal, the board shall provide:

- A. A clear statement of expectations and/or standards for the district's instructional programs,
- B. Staff, resources and support to achieve the stated expectations and/or standards; and
- C. A plan for evaluating instructional programs and services to determine how well expectations and/or standards are being met.

The district will utilize a variety of assessment processes to:

- A. Determine the effectiveness of the instructional programs,
- B. Assess the progress of individual students in attaining student learning goals or standards,
- C. Diagnose the needs of individual students who are not progressing at their expected rates, and
- D. Identify students who are in need of specialized programs.

Parents who wish to examine any assessment materials may do so by contacting the superintendent. Parent approval is necessary before administering a diagnostic personality test. Parents will be notified of their child's performance on any test or assessment conducted under the Washington State Assessment Program. No tests or measurement devices containing any questions about a student's or his/her family's personal beliefs and practices in family life, morality and religion shall be administered unless the parent or guardian gives written permission for the student to take such test, questionnaire or examination.

The superintendent shall prepare an annual report which reflects the degree to which district goals and objectives related to the instructional program have been accomplished. The superintendent shall annually review the assessment processes and procedures to determine if the purposes of the evaluation program are being accomplished. Specifically, the district shall adjust its curriculum if student performance under the Washington State Assessment Program indicates the district's students need assistance in identified areas.

Legal References:	RCW 28A.230	Compulsory Coursework and Activities
	WAC 180-52-020 <u>392-500-020</u>	Pupil tests and records — Tests — School district policy in writing
	WAC 180-52-030 <u>392-500-030</u>	Pupil tests and records — Certain tests, questionnaires, etc. — Limitations
	WAC 180-52-035 <u>392-500-035</u>	Pupil tests and records — Diagnostic personality tests--Parental permission required

Management Resource:

Policy News, December 2000 Portions of HB 1209 Take Effect

Adopted: 4.01

Orcas Island School District

Revised: 10.10

Classification: Essential

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Testing Program

Each school's certificated staff members will meet annually to review their schools assessment program. Each group shall submit its recommendation to the superintendent for the following year's assessment program by May 15. The recommendation shall include a schedule for all assessment activities to be conducted during the year. In its review, the committee shall consider such factors as:

- A. Validity. Do the proposed assessment materials measure the district's objectives? Are the items compatible with the district scope and sequence?
- B. Administration. Are directions clear for the teacher? For the student? Is the format attractive?
- C. Interpretation of Results. Are results reported in a form that is meaningful to the teacher, the student, the district, the parent?

The proposed schedule shall be approved by principals and by the superintendent. After tests have been scored, the building principals shall be responsible for:

- A. Preparing reports on test results for board, instructional staff, parents/guardians and the general public.
- B. Interpreting scores for staff and interested persons.
- C. Disseminating individual scores to staff responsible for counseling, screening and special placement of individuals.
- D. Preparing reports to evaluate curriculum and assist staff in implementing changes and improvements in curriculum.

Self Study

~~The self study cycle shall be as follows:~~

- ~~A. Initial study shall begin by September 1, 1986 and shall be completed by the end of 1990-91 school year.~~
- ~~B. Second cycle shall begin with the 1991-92 school year and end with the 1997-98 school year.~~

~~An annual report shall be submitted to the SPI by May 31 of each year which reflects the implementation of the self study activities.~~

Date: APR 25 2001