

## Alternative Learning Experience Programs

The Orcas Island School Board authorizes the creation of an alternative learning experience (ALE) program. The district will make available to students enrolled in an alternative learning experience program educational opportunities designed to meet their individual needs. The district will comply with all program requirements necessary to count an ALE as a course of study and ensure state funding for ALE students.

ALE programs may include, but are not limited to:

- On-line programs as defined in RCW 28A.150.262;
- Parent partnership programs that include significant participation and partnership by parents and families in the design and implementation of a student's learning experience; and
- Contract-based learning programs.

The board will adopt and annually review written policies authorizing alternative learning experiences, including each alternative learning experience program and program provider. The policy must designate, by title, one or more school district official(s) responsible for overseeing the district's alternative learning experience courses or programs.

The district establishes the following alternative programs: OASIS K-8 and OASIS K-12 provided on site or over the internet or by other electronic means, as defined in WAC 392-121-182. The school district officials responsible for these programs are Principal, Kyle Freeman and Supt./Principal, Barbara Kline.

The school district official responsible for overseeing each ALE program will report at least annually to the board. This annual report will include at least the following:

- (a) Documentation of ALE student headcount and full-time equivalent enrollment claimed for basic education funding;
- (b) Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE program;
- (c) A description of how the program supports the district's overall goals and objectives for student academic achievement; and
- (d) Results of any self-evaluations.

The district will submit an annual report to the Superintendent of Public Instruction detailing the costs and purposes of any expenditures made to purchase or contract for instructional or co-curricular experiences and services that are included in an ALE written student learning plan, along with the substantially similar experiences or services made available to students enrolled in the district's regular instructional program.

The superintendent is directed to develop procedures consistent with WAC 392-121-182 to govern the administration of the district's ALE program.

Cross Reference:	Board Policy 2020	Curriculum Development and Adoption of Instructional Materials
Legal References:	RCW 28A.150. 262	Defining full-time equivalent student — Students receiving instruction through alternative learning experience online programs — Requirements — Rules.
	RCW 28A.150.305	Alternative educational service providers — Student eligibility.
	RCW 28A.250.050	Student access to online courses and online learning programs — Policies and procedures — Dissemination of information — Development of local or regional online learning programs.
	WAC 392-121-107	Definition-Course of study
	WAC 392-121-182	Alternative Learning Experience
	WAC 392-121-188	Instruction provided under contract

Management Resources:

***Policy News, October 2011 Alternative Learning Experience***

## Alternative Learning Experience Programs

### District Implementation Guidelines:

- A. Alternative Learning Experiences shall be available to all students including students with disabilities.
- B. The district shall make available to students enrolled in alternative learning programs access to curricula, course content, instructional materials and other learning resources required by the written student learning plan. These materials shall be consistent in quality with those available to the overall student population.
- C. Work based learning shall comply with WAC 180-50-315 and 392-121-124;
- D. Contracting for alternative learning experiences shall be subject to WAC 392-121-188 and RCW 28A.150.305;
- E. The district shall provide to parents a description of the difference between home-based instruction and alternative learning programs. The parent or guardian must sign documentation indicating their understanding of the distinction. The district shall retain the statement of understanding and make it available for audit.
- F. The district shall use reliable methods to insure a student is doing his or her own work, which may include proctoring examinations or projects.
- G. District alternative learning programs, using digital or on-line learning will be accredited through the state accreditation program or through the regional accreditation program.

### Accountability for Student Performance:

- A. Students participating in alternative learning experiences shall be evaluated as follows:
  - 1. Each student's progress shall be evaluated monthly based on the learning goals and performance objectives defined in the written student learning plan.
  - 2. The progress review will be conducted by certificated instructional staff and include direct personal contact (as defined by district policy) with the student. The results of the review will be shared with the student and the student's parent.
  - 3. Certificated instructional staff will determine whether the student is making satisfactory progress in meeting the written student learning plan.
  - 4. If the student fails to make satisfactory progress for two consecutive evaluation periods an intervention plan shall be developed and implemented. The intervention plan will be developed by certificated instructional staff in collaboration with the students and for students in K-8, the student's parent or guardian.
  - 5. If after three consecutive evaluations, the student is not making progress, a new plan designed to meet the student's needs shall be developed and implemented.
- B. Students in alternative learning programs shall be assessed using the state assessment for the student's grade level and using other annual assessments required by the district. Part-time and home school students are not required to participate in the state wide assessments required under 28A.655.
- C. Students attending an alternative learning program outside their district, shall participate in any required annual state assessments at the district of residence. The enrolling district shall coordinate the test taking.

**Program Evaluation:**

The district will periodically evaluate its program in a manner designed to objectively measure its effectiveness.

**Annual Reporting:**

The district will report annually to the Office of the Superintendent of Public Instruction on the alternative learning programs and courses offered by the district. The report shall include student headcount; full-time equivalent enrollment claimed for basic education funding; the ratio of certificated instructional staff to full-time equivalent alternative learning students; and identify alternative learning students receiving instruction under contract.

**Documentation:**

The district will retain the appropriate records for audit purposes. Documents shall include a school board policy, annual reports to the school board, reports to OSPI, student learning plans, student progress reviews and evaluations, student enrollment detail and signed parent enrollment forms.

**Reimbursement:**

- All books, curriculum materials, and supplies listed as resources required to support the subject goal(s) in the student learning plan (WSLP) and approved by the teacher prior to purchase, e.g., curriculum, general supplies, software, books, manipulatives)
- Field trip admission for the enrolled student(s) (e.g., museums, plays, event admission). Again, the activity must be directly related to a learning activity that is supporting a goal and approved prior to purchase.
- Private or group lessons that are a part of your learning plan.

Further clarification of these district guidelines will be found in the OASIS Handbook.

Date: 11/10